

SHERWOOD GREENS ROAD IMPROVEMENT AND MAINTENANCE DISTRICT

PRUDENTIAL COMMITTEE MEETING MINUTES

To be held at the Becket Town Hall, 557 Main St.

December 5, 2015

The meeting was called to order at 9:07 AM.

Members present were:

John Kammerman, Shawna Garanzuay, Michael Lavery, Terry Hayden, Margaret Rodriguez, Also present were: Kathteen Borden, Treasurer; Mary White, Clerk; Jaime Garanzuay, District Superintendent; and Ken Hunter.

The minutes from November were accepted.

Mail Boxes:

Michael attended a Conservation Committee meeting, and spoke about the mail boxes being moved and what we would have to do for Cons. Comm. approval. He asked about gravel addition and how to dispose of the old mail box pads. He was told that a silt fence will be needed, since we will be working in the buffer zone, and the bolts on the old pads will have to be ground down to pad level. Drawings were shown of the buffer zone in which the new boxes will be located. The RDA was approved by the Conservation Committee, and we will not be required to file a Notice of Intent. We need no further approval. John showed three drawings of possible enclosures for the boxes. One of these was decided upon with some alterations to the roof line. John will have new plans drawn up with dimensions for the next meeting. There was discussion as to whether to have one entrance/exit, or to have separate entrance and exits. There was some thought that it would be easier for plowing to have separate ones, but it is yet to be decided. There will be a light inside the enclosure, and motion lights on the exterior. It was also decided to have approx. 2 ½ feet of wall on each side of the front, to help prevent snow buildup inside. Three or four firms will be invited to bid, and all pricings will have to be in by the April meeting. Ken still needs to replace the current flag light with one that mounts on the pole and is directed upwards toward the flag.

ACTION ITEM- UPDATE MAIL BOX DRAWINGS

Treasurer's Report:

Margaret questioned the amount spent on "Winter roads" so far, when there has been no winter. Jaime explained that Ernie has a contract for \$ 17,000.00 payable in four payments. Margaret also questioned the amount in the Stabilization fund, and asked why we are not putting more into that account. There was some discussion as to whether to add to that account, or to use what funds we have for improvements. John pointed out that with the Reserve account, at this time we have \$15,000.00 that

we can use for unforeseen expenses. Jaime said that some of the Mail boxes expenses can be taken from General improvements, since we will be building a roadway.

The question was asked what happens to the money left in that account. John said that it will be spent before July 1st.

The treasurer's report was accepted.

Warrant:

The warrant was signed

Road Report:

Ernie finished roadside leaf blowing.

Jaime removed a small tree from Long bow west, which was blocking the road.

Eversource has been in three times this month working on the power lines.

Discussed with Ernie about filling more pot holes before the roads freeze, raking and rolling corners on intersections of Silver Leaf sec. 2 and Robinwood, Long Bow East and Bow South, and Deer Trail and Silver Leaf sec. 2. Also, the large rock in the road on Silver Leaf needs to be removed. John asked Jaime to get a priority list of things still to be done from Ernie ready for the January meeting.

Shawna reported that late one night someone was driving a "quad" around with its lights mostly off. Since this seemed suspicious, she asked Jaime to investigate. He drove around for some time, but could not locate anyone. Since this could have been a resident with faulty lights, it was not reported to the police. Shawna will go to the police dept. following this meeting, and ask them to patrol the Greens during the late night hours.

The Road report was accepted.

Action Item- Get from Ernie a list of 15 priority items still to be done.

Lakes report:

There was no action on the lakes.

Additional business:

Warrant for annual meeting:

Action Item- John will start preparing the budget for FY 2016/2017. He has enough history to do line items.

Action item- by-law change to section dealing with bonds.

There being no further business, the meeting was adjourned at 10:50

The next meeting will be held on January 9th. **NOTE:** Due to a scheduling error, the meeting will be held downstairs in the community room.

Respectfully submitted,

Mary S. White
District clerk

Lakes' report:

Additional business:

Richard said that instead of two one way signs at the entrance way, there should be four.

Mary explained what a Tax Classification Hearing is. She will put the required notice in the Berkshire Eagle.

The meeting was adjourned at 11:57

The next meeting will be held on November 7, 2015

Respectfully submitted,

Mary S. White,
District Clerk

